

5 Mar 2024 TRC Business Meeting DRAFT Minutes

Call to order: 6:40

Board members present: Ric Goldman, Dave Graubart, Dean Stanton, Cris Wendt, Ken Johnson, Kat King, Jeff Young

Members present: Eric Anderson, Matt Poppe, Frank Hayes

Agenda for current meeting: None

Minutes from previous meetings: January minutes approved. Thanks, Kat!

Reminder: Minutes are due within 10 days of the meeting.

OFFICERS' REPORTS

- * President: (Dean) No report
- * Vice President: (Ric) No report
- * Secretary: (Kat) Feb meeting minutes done by Dean, get approved.
- * Treasurer: (Dave) \$5,579.24 at B of A; \$5,654.24 total; tax filings done!

COMMITTEE REPORTS

- * Insurance (Cris Wendt):
 - We don't have our contract with details (rules).
 - Asked when our annual fee is due.
 - A/I: Dean wants to know the per-member fee so he can propose new accounting for per-rallye contribution of a new membership.
 - Sent in request for Feb rallye and asked for validation on fees on coverage. Have not heard back yet. Current coverage ends at the end of Feb. May go up. Stay tuned.
 - Let them know about tentative rallyes in June, August, Oct.
- * Awards Chair (Eric Anderson):
 - Optimized membership forms – only signing, no new name/address/contact info.
 - QR code on score sheet or GIs that lets people enter their car number and return (giving use their email address).
- * Database Chair (Eric Anderson):
 - A/I: Check wiki says that RM needs to collect email addresses & how they heard about us.
 - Integrate Frank's attendee list from Dec rallye.
 - Eric has ideas to improve online registration and paying for IRL rallyes.
- * Publicity (Kat King):
 - Facebook posts: need to join before posting.
 - Kat to post the rallye school from October as a sample (with a disclaimer).
 - Ric proposed linking Facebook and Instagram and Threads. Kat agrees, currently being worked on.
 - A/I: Post April online rallye to Puzzle Hunt calendar.

- Find a way to appeal to people that can't spend a day finding out if they like rallyes.
 - o Flash Rallye as a 10 RI video series.
 - o ZBS corporation videos – Ruby the Galactic Gumshoe – audio vignettes.
- Look for other free web sites on which we could post. MeetUp, EventBrite. Look for community/group that would be able to post our rallye for MeetUp.
- How can a TikTok quick video attract rallyists? Need something fun and quick.
- QR codes link to them?

* Webmaster — Ric Goldman

- A/I Eric: present idea to merge mailing lists between the database and online rallyists.
- Wordpress migration mostly stalled. (Will include SEO, Search Engine Optimization).
- Ric sent a new version of prototype membership form to Eric and is awaiting feedback.
- A/I everyone: Check <https://therallyeclub.org/membertest> and give Ric feedback on form.
- Ric A/I to nag Ken for soft copies of Jazz on the Rocks, Press Your Luck, Notes on a Car Rallye, and The Office, Fool Rallye. Ric to nag Dave for Amazing Rallye.
- A/I Webmaster: Propose conventions for archiving past rallyes as soft-copies.
 - * Want editable start packet, map(s), critique, CP instructions and handouts.
 - * Ideally, we will archive protests and their resolutions, as well.
 - * We will also take what we can get from hard copy-only rallyes.
 - * Define process that requires RMs to turn them in and who will nag RMs for these.
 - * Strongly prefer Word-compatible formats *and* also PDFs.
 - * Also want the scoring program for online rallyes.
- Ric A/I: Tell Eric how people can “whitelist our domain in your mail program.” Then Eric can make a sign for physical rallye starts instructing our rallyists.
- Ric A/I: Make it easier to share hosting on zoom.
- Ric A/I – Create a Google Business account for TRC.
- Ric and Kat A/I – Customize and share access on YT channel.
 - o Create collage banner for YT channel.

PAST EVENT(S) REPORT

- * 2022-03-26: “Press Your Luck” Online rallye, A/B+Q/A, Ken
 - Ken A/I: Send soft copies (Word and PDF) of final materials to Ric for safekeeping.
- * 2022-10-08: Ken’s “Jazz on the Rocks” CM, near SJC.
 - Ken A/I: Send soft copies (Word and PDF) of final materials to Ric for safekeeping.
- * 2023-04-01 Ken’s online AB Q/A “Fool Rallye” (Dean, Ric, and Eric help)
 - Ken A/I: Official results have been posted, but haven’t been emailed to rallyists. Nor the rallye’s certificates.

– Ken A/I: Send final materials to Ric for safekeeping.

* 2023-12-02 – Santa and the Naughty Children — Frank

– Frank A/I: Send Eric all the names and emails of all competitors – Frank is rescoreing the rallye.

– Kat A/I to draft award certificate template. Get Frank's approval.

* 2024-02-03 Membership Rallye "42" - Dave and Cris in person

- Send Archive to Ric.

NEXT EVENT(S) REPORT

* 2024-04-06 – Matt Poppe online rallye in Paris – An American Rallyist in Paris

– Matt expects fewer RIs because finding signs is a problem. GIs are longer than typical.

– Ris/GIs, critique finished, just polishing left.

– Needs help prechecking rallye (Eric), help desk, check point, software (Dean is plan B). – Eric, Ric, Cris and Jeff.

– Dave sent online rallye checklist to Matt. – Flyer is done, uploaded, and link is fixed.

– HelpDesk – Eric, Matt

– Checkpoint - Ken, Jill, Ric

– Posting a video for the rallye, on Mar 6 12a.

– Zoom logistics need to be worked out, Mar 7 on teams w/ Ken and Dave.

* 2024-09-07 Jeff "Talk Like a Poirot Day" ?

□ Trying to pin down location, should be Cuesta park.

Possible to push to September so that Frank can do Nov.

2024-11-02 or mid-month? Frank: Election '24 with silly parties.

* 2024-12-07 – Ric's online "Rallyists in Toyland II" (in Portland)

□ Use out-of-town precheckers to help write it (if they're willing) or check it.

OPEN DATES

* In-person rallyes should state: Neighborhood(s), Registrar(s), CP worker(s), whether CP signs or other tools are needed.

* Goal: to schedule each even-numbered month.

– Dave has CM rallyes that could be rethrown.

– In-person RM A/I: include questions about how rallyists heard about the rallye. Then inform the club what the score sheets said about value of postcards.

* 2024-06-01

* 2024-08-03 Dean and Heather?

POTENTIAL RALLYEMASTERS

- * Offer rallyes to rethrow and mentors (Abby, Ed, Dave, Dean, Cris).
- * Robert French said “too busy” in January 2023, but “It would be fun to do some day.” Dean asked again in July, but got no response. [Dean asked again while preparing these minutes.]
- * Ken talking to Matt Poppe, Brian Andersen, Gil Milbauer, Wei-Hwa Huang, Linus Hamilton / Daniel Palumbo (now Experts), and Nick Cravotta.
- * Linus and Daniel have started a Cambridge, MA rallye. Ken will hear back from them after the MIT puzzle hunt, MLK weekend (Feb)

UNFINISHED BUSINESS

NEW BUSINESS

None

ACTION ITEMS

All

- Read these March minutes. Send any changes to all of us. Can we approve them?
- Check out test member form and give feedback to Ric.
<https://therallyeclub.org/membertest>
- Anyone who has any kind of TRC related video, even if it has been posted directly on YT themselves, it should be sent either to Kat or Ric to be put on the channel.

Cris:

- Contact K & K to find their terms and fees. To call back in March.
- Dean wants to know the per-member fee so he can propose new accounting for per-rallye contribution of a new membership.
- Curious how other clubs address safety. Has found that most don't, unless racing is including.

Dave:

–

Dean:

- Merge Dave's online rallye checklist into TRC's wiki. □ Send agenda for March meeting.

Eric:

- Pick up a box of old rallyes from Steve Watt. Reminded Steve Watt, who said he hasn't found the box yet.
- Prepare a box of old rallyes for Ric to pick up while local to scan and keep. Not ready yet.
- Try to merge online mailing list with TRC's database.
- Pending determining how: Make a sign for physical rallye starts saying "whitelist our domain in your mail program." Waiting on Ric
- Check wiki says that RM needs to collect email addresses & how they heard about us.

Frank:

– Frank A/I:

- Send Eric all the names and emails of all December competitors. Will also send full attendee list.
- Will send Matt spreadsheet for scoring.
- Send results and certificates out to participants.

Jeff: □

Kat:

- Send final January minutes.
- Draft award certificate template. Get Frank's approval.
- Edit and post video from October rallye, perhaps with Cap Cut.

Ken:

- Email final Fool Rallye results and certificates to rallyists.
- Send soft copies of Press Your Luck, Jazz on the Rocks, The Office, and Fool Rallye final materials (Word and PDF) to Ric for safekeeping.
- Work with Linus and Daniel on their Cambridge rallye.

Matt:

□ Finish April Rallye.

Ric:

- Present ElectionRunner.com to Dave (for possible use in future).
- Tell Eric how people can "whitelist our domain in your mail program." Then Eric can make a sign for physical rallye starts instructing our rallyists.
- Keep working on "Rallyists in Toyland II" Portland rallye.
- Propose conventions for archiving past rallyes as soft-copies.
- Ric and Eric should merge mailing lists into TRC's database.
- Pending: Ric offered to scan a box of old rallyes (when Eric provides one).

- Nag for soft copies of Ken's Jazz on the Rocks, Press Your Luck, Notes on a Car Rallye, The Office, and Fool Rallye.
- Update TRC Board mailing list.

ANNOUNCEMENTS:

* Adjourned: 8:15 PM

* Next business meeting: 6:30 PM, first Tuesday, 2 April 2024, online only **using Zoom.**

Ric will send a new meeting invitation using TRC's paid Zoom account.

Ken & Dave will miss April's mtg.