

The Rallye Club of Silicon Valley - Bylaws

Passed November 2006

I. Name and Purpose

- A. The name of this organization shall be The Rallye Club of Silicon Valley, hereinafter referred to as the Club.
- B. The purpose of this organization shall be:
 1. To share the sport of rallying.
 2. To promote the highest standards of courtesy and safety on the roads.

II. Membership

- A. Eligibility: Any person who is interested in the purpose of the Club, as outlined in Article I of these Bylaws, who applies for membership in the appropriate classification, and who pays the annual dues shall become a member. Terminated members are not eligible until the board reviews their case.
- B. Category: There shall be three categories of membership: Regular Voting Member, Associate Voting Member, and Non Voting Member.
- C. Rights of Members:
 1. Regular Voting Members shall be voting members of the Club, may hold office, chair committees, may sponsor one Associate member, and enjoy all other privileges outlined in the Membership Policy.
 2. Associate Voting Members shall be voting members of the Club, may hold office, chair committees, and enjoy all other privileges outlined in the Membership Policy.
 3. Non-voting Members do not have a vote in the Club, cannot hold office, cannot chair committees, and have their privileges outlined in the Membership Policy.
- D. Termination.
 1. Any member may resign by filing a written resignation with the secretary.
 2. A member can have their membership terminated by a vote in accordance with Article VIII of these Bylaws for just cause, such as violation of any of these bylaws; dereliction of duty; violation of other rules created by TRC; conduct detrimental to the best interest of TRC, rallying, or safety.
 3. Membership can be summarily terminated for lack of dues payment.
- E. Notification: Notification of members shall be done via the Club's website, special mailing, email list, or any other method deemed sufficient by the board.

III. Annual Budget

- A. The annual budget for the upcoming year shall be created by the club treasurer and presented with a recommendation for annual dues at the December meeting.
- B. The budget shall be considered for review and approval at the January meeting.
- C. The board and membership will vote on the budget as in accordance with Article VIII of these Bylaws.

IV. Board of Directors

- A. The board of directors shall consist of 7 members in good standing: president, vice president, secretary, treasurer and 3 at large board members.
- B. Their duties shall be, but not limited to:
 1. President: The President shall preside at all general membership and special meetings. The President is the chief executive officer of the Club and is responsible for the Club's administration in accordance with its purpose, policies, and procedures.
 2. Vice President: The Vice President shall be vested with all the powers of and shall perform the duties of the President in the case of absence or disability of the President.

3. Secretary: The Secretary shall record proceedings of all Club meetings and manage Club correspondence. The Secretary shall maintain Club documents and perform other duties as may be incident to the office of Secretary.
 4. Treasurer: The Treasurer shall collect and disburse the funds of the Club. The Treasurer shall provide regular financial reports and prepare the Annual Budget. The Treasurer shall maintain Club financial accounts and perform other duties as may be incident to the office of Treasurer.
 5. Board members at large shall represent the membership and provide insight.
- C. The term of each elected director shall be one year, from January 1 through December 31.
 - D. If a vacancy occurs on the board of directors, the remaining directors shall nominate a replacement director to fill the remainder of the term of office at the next regularly scheduled general membership meeting. All members present at that meeting will then vote on the nomination in accordance with the voting procedures in article VIII.
 - E. Recall proceedings must be initiated by submitting a petition signed by ten or more members in good standing to the president (or vice president if the president is being recalled). The president shall notify the Club membership by posting to the Club website and a special mailing (post or email) the conditions involved in the recall. A director may be recalled by a 2/3 vote of the members present, and ballots received by the secretary prior to the subsequent general meeting.
 - F. The board of directors shall have the responsibility to establish club policies, procedures, and enforcement procedures to govern the production of club events.
 - G. The board of directors shall have the responsibility to ensure events comply with all applicable operating procedures and competition codes.

V. Elections

- A. Nominations. Nominations for the Board will be opened at the September meeting and will close at the October meeting. Any member or Associated member in good standing can nominate or be nominated. Nominations must be submitted to the Secretary by the October meeting. Ballots will be available for the membership no later than October 31 of each year.
- B. Election meeting. Elections shall be held at the November general membership meeting. Write in votes are allowed. Election of board members shall be by a majority of members present and ballots received by the secretary prior to the meeting.

VI. Meetings

- A. An annual meeting of the members shall be held during the month of January at such time and place as the board of directors may determine for the purpose of considering reports of the affairs of the Club and transacting other business as may properly be brought forth before the membership. Notice of the annual meeting shall be in accordance with Section II Part E of these Bylaws at least two weeks prior to the meeting.
- B. General membership meetings shall be held monthly at such time and place as the board of directors determine.
- C. Special meetings may be called by the president, vice president, or majority of the board.
- D. All Regular Voting Members and Associate Voting Members shall have a vote at all monthly General Membership meetings and the Annual Membership meeting
- E. A quorum of the currently seated board must be present at a meeting for voting to occur. A quorum is more than half of the current board.
- F. Minutes shall be taken at all meetings and when approved, shall be published in the Club's website, by special mailing, email list, or any other method deemed sufficient by the board to notify the members.
- G. Robert's Rules of Order will be used to conduct all meetings.

VII. Club Property

The Club may acquire and maintain certain property for use in its club functions, upon approval in accordance with Article VIII of these Bylaws.

VIII. Voting Procedure

- A. Membership Termination. In the case that the membership of an individual comes into question, the following actions shall be taken:
 1. A special review must take place at the next regular scheduled membership meeting.
 2. The individual shall be given at least one week notice of this meeting.
 3. A 2/3 vote of members present to decide if the membership will be terminated
 4. If the individual can not make the meeting, he/she can request that this review be tabled until the following regularly scheduled membership meeting. This request must be made prior to the originally scheduled meeting.
 5. If the individual chooses not to attend the meeting or can not be contacted, the review shall still happen.
- B. Annual Budget. To approve the annual budget the following steps shall be taken.
 1. With the board's approval for distribution, the membership will be notified of the proposed budget pursuant to Section II Part E of these Bylaws. This notification must happen with a minimum of two weeks notice before the vote is to take place.
 2. The budget will require a majority vote of members present for approval.
- C. All other votes requires a majority of voting members/associate members present.

IX. Bylaw Amendments

- A. The amendment shall be presented at a general membership meeting
- B. If there is a motion to accept the proposed amendment the floor will be opened to discussion. Once discussion of the amendment is finished it will be deferred so that the amendment can be presented to the entire membership. This notification of the membership will happen pursuant to Section II Part E of these Bylaws and with a minimum of two weeks notice before the vote is to take place.
- C. At the next general membership meeting the amendment will require a 2/3 vote of members present for approval. If any changes are made to the amendment during this meeting it must again be tabled until the next meeting and the entire membership notified of the new wording.